

To
Members of the Licensing Committee
and
All Interested parties

Democratic Services

Civic Hall
Leeds LS1 1UR

Contact: Helen Gray
Tel: (0113) 247 4355
Fax: (0113) 395 1599
Email: helen.gray@leeds.gov.uk
Our Ref: A61/hg/supp info etter
Your Ref:
Date 11 November 2010

Dear Councillor

LICENSING COMMITTEE – TUESDAY 16th NOVEMBER 2010
AGENDA ITEM 7 NVQ AND VRQ QUALIFICATIONS – SUPPLEMENTARY INFORMATION

Further to the despatch of the agenda for the meeting scheduled for Tuesday 16th November 2010, the Council has today received documentation provided by GoSkills which is considered to be relevant to the Committees' deliberation of the report on NVQ and VRQ qualifications.

When Members considered the original report in respect of NVQ's there was an example of a training document guide included in the papers to illustrate the type of training undertaken by applicants. There is now a proposed enhancement to the training modules that has been brought about as part of a continuing review of training issues relevant to the Hackney and Private Hire trades. This new training document summary has only just been presented to the Council and it is considered to be a document, along with the most recent comprehensive publication of assessment areas, relevant to the Committee's review of the existing policy.

With the agreement of the Chair I attach a copy of the documentation for your reference and would be grateful if you would collate this document within your agenda for the meeting

Yours sincerely

Helen Gray
Governance Officer
Democratic Services

Councillors Distribution

S Armitage
M Dobson
J Dunn
T Hanley
G Hyde
G Hussain
V Morgan
B Selby

R Downes
C Townsley
D Wilson

Mrs R Feldman
R D Feldman
G Wilkinson

T Grayshon

